

New Christ Church CE (Aided) Primary School

Admission Arrangements For September 2010 - August 2011

The school welcomes visits from parents who are considering applying for a place for their child; appointments should be made by telephoning the school.

All applications must be on Reading Borough Council Common Application Form; there is also a school Supplementary form. This form is only required to be completed where a parent/carer is seeking admission for a child under criteria 5, 6 and 7. If you do not complete this form and return it to the school by the closing date then your application will not be considered under these criteria and will be ranked lower; the form is available from the school.

Dates for completion and return of all forms and the administration of the admissions process will conform to the co-ordinated admissions scheme.

Late Applications received after the deadline for receipt will only be considered after all those received by the deadline. This means that, if no places are left after considering all applications received by the deadline, even if you fulfil a higher criterion than that under which places have been offered to other applicants, you will be unsuccessful. This is in line with the Co-ordinated Admissions Scheme.

At New Christ Church CE School, pupils will normally be admitted at the beginning of the academic year in which they reach their fifth birthday, without reference to ability or aptitude. Earlier admissions will not be considered. Parents/carers (see Note 1) may request that the entry of a child whose fifth birthday falls between 1 September 2010 and 31 March 2011 is deferred to later in the school year 2010/2011, when the child reaches compulsory school age (the term after the child's fifth birthday). Under such circumstances, the school will hold the place for that child. However, this opportunity to defer entry does not apply to a child whose fifth birthday falls between 1 April 2011 and 31 August 2011. A place cannot be deferred until September 2011. If the child has not been admitted to the Reception Year in school year 2010/2011, a separate application for a Year 1 place in the 2011/2012 school year must be made.

The number of admissions into Reception for the whole year commencing 1 September 2010 will be 30. All other Year Groups apart from the Reception, Year 1 and Year 2 (i.e. Years 3-6) will continue to have 22 places.

In the event of there being a greater demand for admission than there are places available, then children with a Statement of Special Need naming New Christ Church CE School have the highest priority and will always be admitted to the School. Once places have been offered to these children, the following criteria will be applied, in the order set out below:

- 1 A 'looked after' child who is in LA care
- 2 A child with a sibling already in the school in the year in which they enter and who has a normal home address (see Note 1) within the ecclesiastical parish of Christ Church, Reading.
- 3 A child with a normal home address (see Note 1) within the ecclesiastical parish of Christ Church, Reading.
- 4 A child with a sibling (see Note 2) already in the school in the year in which they enter.
- 5 Denominational preference for a Church of England School, supported by evidence that a parent (see Note 3) has been a regular worshipper (on at least one occasion in each of the calendar months in the previous calendar year preceding the date of the application) at Christ Church, Reading (See Note 4).
- 6 Denominational preference for a Church of England School, supported by evidence that a parent has been a regular worshipper (on at least one occasion in each of the calendar months in the previous calendar year preceding the date of the application) at a Church of England Church (see Note 4).
- 7 Denominational preference for a Church of England School, supported by evidence that a parent has been a regular worshipper (on at least one occasion in each of the calendar months in the previous calendar year preceding the date of the application) at any other Christian Church that is a member of Churches Together in Britain and Ireland (see Note 4).
- 8 Other children whose parents express a preference for an Inclusive Church of England school ethos, as expressed in our mission statement:

We, at New Christ Church School, are a large 'family' of children and adults supporting one another.

In partnership with the Parish of Christ Church and the community we celebrate our long history and achievements and strive for excellence in all that we do.

Together we aim to provide a nurturing environment, based on Christian values, where all individuals are treated with fairness, respect and equality.

Proximity of a child's home, as measured by the shortest straight line distance between the school and the child's home, with those living nearer being accorded the higher priority, will serve to differentiate between pupils in criteria 1 - 7 should the need arise. These distances are measured using Reading Borough Council's digital mapping software.

Fair Access Protocol

Governors will adhere to the Local Authority Fair Access Protocol.

All other admissions

Late applications will be only considered after all those received by the closing date unless good reason can be demonstrated for the late application.

Admission to other year groups at the school or to the Reception Year, once offers of places have been made, depends on whether or not there are places available in the appropriate year group. Information on the availability of places and application forms can be obtained by contacting the school. Your application will be referred to the Admission Committee of the Governing Body. If there is a vacancy, and there is no other application for admission to the relevant year group with a higher priority according to the over subscription criteria, a place will be offered.

Applications in the Previous Year (2008-2009)

37 applications were received for 30 available places. 26 places were allocated. There were no appeals.

Further Information

All families considering applying for a place at New Christ Church are welcome to visit the school. To make an appointment, please contact the school office as follows:

Address: New Christ Church (Aided) Primary School
Milman Road
Reading
RG2 0AY
Telephone: (0118) 901 5437
Fax: (0118) 901 5438
Email: head.newchristchurch@reading.gov.uk

Appeals

There are established arrangements for appeals against non-admission. Details are available from the school. It should be noted that, in the event of an unsuccessful appeal against non-admission to the school, the school does not consider any further application in the same school year (1 September - 31 August), unless there has been a material change in circumstances, for example a change of address.

Waiting List

The waiting list for children in the foundation stage (Year R) is maintained by Reading Borough Council. The position on the waiting list is determined according to the over-subscription criteria above, and does not depend on the date on which an application is received. No account is taken of length of time on a waiting list.

The school does not maintain a waiting list for those children who are not offered a place in Years 1-6, although parents may register their interest in the school for their child; registering interest does not guarantee a child a place within the school.

This policy was devised with reference to statutory regulations and in consultation with the Diocese of Oxford, Reading Borough Council and other interested Admissions Authorities.

Note 1:

By normal home address, we mean your child's home address. This is your child's permanent address at the time you make your application for a place. It is where you and your child live. We regard a child's home address to be where he or she spends the majority of the school week (Monday to Friday, including nights). We may ask to see official documentation, such as a child benefit book or medical card if there are reasons why a child does not live at his or her parent/carers' address. For example, if he or she is resident with a grandparent, you need to tell us this on an application form. If you do not declare any arrangement such as this, or use a relative's address on the application we may consider that you have made a false declaration and withdraw the offer of a place. Childcare arrangements are not sufficient reason for listing another address. The school reserves the right to check the validity of any address given, by asking for evidence such as the Electoral Register, or a recent bill confirming your name and address. If you are moving into the catchment area, we will ask for evidence of your move, before considering any application for a place. Typical evidence is a letter confirming that you have a legally binding agreement to buy the house, or a letter indicating the formal lease arrangements for the house.

Note 2:

By sibling we mean a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carers' partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

In cases where there is one place available, and the next child on the list is a twin, triplet, etc., the following rule will apply: the child who has the first given name alphabetically would be offered the available place.

Note 3:

By parent/carers, we mean any person who has parental responsibility for or is the legal guardian of the child.

Note 4:

The Governing Body asks the priest or minister to complete a form confirming church commitment.

A map showing the parish boundary is available from the School or can be found online at

<http://www.acny.org.uk/parishmap.php?postcode=RG20AY&access=1>